



BIG SKY COMMUNITY CORPORATION COMMITTEE CHARTER

COMMITTEE NAME Big Sky Softball Association

Date Created: _____

Date(s) Charter Revised: _____

Standing Committee _____, Committee _____, *Ad Hoc* Committee _____

MISSION STATEMENT

The Mission Statement of the Big Sky Softball Association, which acts as a standing committee of the Big Sky Community Corporation (BSCC), is to grow and enhance the game of softball in the Big Sky community. When possible, the committee will promote and sponsor and adult softball programs during the summer months.

DESCRIPTION OF GOALS, FUNCTIONS AND RESPONSIBILITIES

GOALS and FUNCTIONS-

- We will maintain and enhance all softball facilities that are entrusted to our care, and strive to maintain a safe and enjoyable area for participants to enjoy the game of softball.
- We will direct and assist the seasonal shutting down of the fields.
- We will strive to keep the fields and dugouts free of garbage and debris and will regularly inspect the fields and dugouts for cleanliness.
- We will strive to have an annual tournament at the end of each regular softball season.
- We will strive to create a broad base of community support and adequate funding for the successful conduct of the mission.
 - Recruit volunteers.
 - Conduct fundraising activities.
 - Continually recognize our donors, volunteers, and others responsible for achieving the committee's goals.

RESPONSIBILITIES-

The Committee is responsible for providing the BSCC Executive Director with a list of needs and associated costs/bids for all softball facilities so that application for the appropriate grants can be made. The Committee will assist the BSCC Executive Director with researching available grants and making those applications for funding.

Additionally, the Committee will support the BSCC as requested to develop reserve analysis, participate in risk management discussions, and identify budget needs annually for Big Sky Softball Association activities, structures, and associated programs.

MEMBERSHIP, OFFICERS, TERMS AND AUTHORITY

The Committee will consist of at least five members. The Commissioner (i.e., Chair of the Committee) will be appointed by the representatives of the current softball teams. The rest of the Committee is comprised of one representative from each current team. The Chair of the Committee may appoint a Vice Chair, Secretary, and/or Financial Liaison (this person is to report on the financials of the Committee to the Committee and communicate with the Executive Director of the BSCC regarding the Committee's financials as necessary).

All members serve a one year term, but may be reappointed.

The Committee is not delegated the right to exercise the authority of the BSCC Board, and therefore may not conduct business (sign contracts, legally bind the BSCC, solely sign checks, etc.) on behalf of the BSCC Board, without BSCC Board approval or the approval of the Executive Director as delegated to the Executive Director by the BSCC Board. If the Committee desires to enter into contracts with outside agents, it must present those contracts for review, approval and signature of the BSCC Board or the Executive Director. The principal role of the BSCC Board and Executive Director will be to ensure the 501(c)(3) status is appropriately maintained for the BSCC and that risks and liabilities to the Big Sky Softball Association assets are managed and minimized.

MEETINGS

The Committee shall meet on call by the Chair. Minutes shall be kept and reported to the BSCC Board in a timely manner.
